

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
January 15, 2020 @ 1:00pm

Trustees Present: Dagmar Seydel, Mark Smailes, Irene Doyle, Doug Dickson,
Jeff Cain, Wim Jellema, Ian McJannet
Officer: Leigh Campbell
Maintenance: Don Buchner

Call to Order

The Chairperson called the Regular Meeting to order at 1:05 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Dagmar Seydel. **CARRIED**

Flushing – postponed until better weather.

3 Meters on the highway to be replaced. Administrator will contact Sensus regarding this issue. Don C will make out a list of the meters that need to be changed/updated and Don B to give estimated cost of repairs.

Maintenance Report

Motion; by Jeff Cain to accept the Maintenance Report of January 15, 2020. **Seconded;** Irene Doyle. **CARRIED**

Motion; Irene Doyle to accept the admin report of January 15, 2020. **Seconded;** Mark Smailes. **CARRIED**

Approval of Minutes

Motion; by Ian McJannet to accept the minutes of the Regular Board Meeting of December 18, 2019. **Seconded;** Mark Smailes. **CARRIED**

Approval of the attached Treasurer's Reports of January 15, 2020

Motion; by Jeff Cain to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Mark Smailes. **CARRIED**

Correspondence

Forward letter regarding forest management to Nile Creek Enhancement Society.

Motion; by Mark Smailes to accept the correspondence as presented. **Seconded;** Dagmar Seydel. **CARRIED**

New Business

HR Committee. **Motion:** by Doug Dickson to form a 2020 HR committee. Mark Smailes, Wim Jellema and Ian McJannet volunteered and will prepare a fact based (economic and performance

based) 2020 recommendation related to staff compensation and present to the Board as a whole in an In Camera meeting. **Seconded:** Jeff Cain. **CARRIED**

Motion; by Ian McJannet to rescind the monthly billing due to cost. **Seconded;** Irene Doyle. Supported by Mark Smailes. **Opposed;** Jeff Cain, Dagmar Seydel, Wim Jellema and Doug Dickson. **DEFEATED**

Motion; by Jeff Cain to defer the monthly billing until such time as more people can be put on the ebill list. **Seconded;** Dagmar Seydel. **Supported;** Wim Jellema and Doug Dickson. **Opposed;** Mark Smailes, Irene Doyle and Ian McJannet. **CARRIED**

Water Tests – Completed and sent to Island Health and McElhanney for the Treatment review.

Unfinished Business

Dunsmuir Village Phase 1 & 2 - Waiting for review by McElhanney.

QFN Agreement

Chairman's report,

Adjournment

The meeting adjourned at 2:30 pm. The next Regular Meeting will take place on Wednesday February 19, 2020, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer