

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**December 16, 2020 @ 1:00pm**

**Trustees Present:** Mark Smailes, Irene Doyle, Ian McJannet Jeff Cain  
**Trustees by Zoom:** Wim Jellema  
**Regrets:** Dagmar Seydel  
**Maintenance:** Don Buchner  
**Officer:** Leigh Campbell

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:05 p.m. **Motion;** by Ian McJannet to accept the amended agenda. **Seconded,** Irene Doyle. **CARRIED**

**Maintenance Report**

**Motion:** by Mark Smailes to accept the Maintenance Report of December 16, 2020. **Seconded,** by Ian McJannet. **CARRIED**

**Motion:** by Irene Doyle to accept the admin report of December 16, 2020. **Seconded;** Mark Smailes. **CARRIED**

**Approval of Minutes**

**Motion:** by Ian McJannet to accept the minutes of the Regular Board Meeting of November 18, 2020. **Seconded,** Jeff Cain. **CARRIED**

**Approval of the attached Treasurer’s Reports of December 16, 2020**

**Motion:** by Irene Doyle to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Ian McJannet. **CARRIED**

**Correspondence**

**Motion:** by Irene Doyle to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

**New Business**

**Unfinished Business**

**Budget 2021 – Motion** by Irene Doyle to increase the parcel tax by 2%. As follows;

- A tax of \$393.00 on all parcels of land classified into Group PT1.
- A tax of \$540.00 on all parcels of land classified into Group PT2.
- A tax of \$730.00 on all parcels of land classified into Group PT3.
- A tax of \$571.00 on all parcels of land classified into Group PT4.
- A tax of \$805.00 on all parcels of land classified into Group PT5.
- A tax of \$393.00 on all parcels of land classified into Group PT6.
- A tax of \$860.00 on all parcels of land classified into Group PT7.

**Seconded;** Mark Smailes. **Opposed;** Ian McJannet. **CARRIED**

**375 Horne Lake Road** – Engineer report

**Motion;** by Mark Smailes to approve the three-lot subdivision at 375 Horne Lake Road.

**Seconded;** Irene Doyle.

CARRIED

**QFN Agreement – Agreement sent to QFN – waiting for communication**

**Saa’amen Rezoning – Motion;** by Jeff Cain to write a letter to the RDN stating the Water District is concerned regarding the placement of a service station in the watershed despite recommendation from the Wellhead Protection Plan. **Seconded;** Mark Smailes.

**Operating Budget:** Administrator to update the spreadsheet for the January board meeting.

**Chairman’s report,**

**Adjournment**

The meeting adjourned at 3:10 pm. The next Regular Meeting will take place on Wednesday January 20, 2021, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Jeff Cain, Chairperson

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Leigh Campbell, Officer