

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
October 20, 2021 @ 1:00pm

Trustees Present: Jeff Cain, Irene Doyle, Mark Smailes, Ian McJannet, Wim Jellema Adrian Piloto

Maintenance: Don Buchner
Officer: Leigh Fagerlund

Call to Order

The Administrator called the Regular Meeting to order at 1:10 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded,** Jeff Cain. **CARRIED**

Election of the Chair

The Officer handed out a list of duties and responsibilities of the Chairpersons positions then asked for nominations from the floor. Ian McJannet nominated Jeff Cain for Chairperson. The officer asked for any more nominations from the floor and hearing none declared Jeff Cain as Chairperson until the next Annual General Meeting in 2022.

Maintenance Report

Hydrant Agreement – Tabled until further information from Bowser Waterworks and Don Buchner.

Motion: Irene Doyle to accept the Maintenance Report of October 20, 2021. **Seconded,** Mark Smailes. **CARRIED**

Motion: by Irene Doyle to accept the admin report of October 20, 2021. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion: Mark Smailes to accept the minutes of the Regular Board Meeting of September 22, 2021. **Seconded;** Ian McJannet. **CARRIED**

Motion: Jeff Cain to accept the minutes of the Special Board Meeting of October 14, 2021. **Seconded;** Irene Doyle. **CARRIED**

Approval of the attached Treasurer’s Reports of October 20, 2021

Motion: Ian McJannet to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Jeff Cain. **CARRIED**

Correspondence

Motion: Irene Doyle to accept the correspondence as presented. **Seconded,** Ian McJannet.

CARRIED

New Business

2022 Taxation Bylaw #174 – Motion by Ian McJannet to approve the 2022 Taxation Bylaw #174.

Seconded Irene Doyle.

CARRIED

CWSA Annual Conference. Motion by Irene Doyle to have Leigh attend via zoom. **Seconded** Ian McJannet.

CARRIED

Unfinished Business

QFN Agreement. –

Fire Hydrant Agreement – Tabled

Operating Budget – **Motion;** Ian McJannet to accept the operating budget for 2022. **Seconded;** Mark Smailes.

CARRIED

Rates to be reviewed January – February, 2022

Chairman’s report,

Adjournment

The meeting adjourned at 2:59pm. The next Regular Meeting will take place on Wednesday November 17, 2021, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer