

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Thursday
August 16, 2023 @ 1:00pm

Trustees Present: Jeff Cain, Mark Smailes, Wim Jellema, Irene Doyle, Scott Dale, Adrian Piloto

Regrets:

Maintenance: Don Buchner

Officer: Leigh Fagerlund

Guest: Paul Manhas – 161 Horne Lake Road

Call to Order

The Chairperson called the Regular Meeting to order at 1:00 p.m. **Motion;** by Irene Doyle to accept the amended agenda. **Seconded,** Scott Dale.

CARRIED

The Chairperson recognized that we were on the traditional territory of the Qualicum First Nations.

161 Horne Lake Road - Tabled

Paul Manhas presented the number of units at 161 Horne Lake Road. He stated that the three new connections were already in place he just repaired. Administrator to get more information regarding the original CEC paid.

Maintenance Report

Motion: by Irene Doyle to accept the Maintenance Report of August 16, 2023. **Seconded,** by Adrian Piloto.

CARRIED

Approval of Minutes

Motion: by Adrian Piloto to accept the minutes of the Regular Board Meeting of July 19, 2023. **Seconded,** Scott Dale.

CARRIED

Approval of the attached Treasurer's Reports of August 16, 2023

Motion: by Scott Dale to receive and file the Treasurer's Reports of July 19, 2023, and to approve the accounts payable as listed for payment. **Seconded,** Mark Smailes.

CARRIED

Correspondence

Motion: by Mark Smailes to accept the correspondence as presented. **Seconded,** Scott Dale.

CARRIED

New Business

Bylaw 183 Motion by Wim Jellema to allocate McElhanney's invoices for the Horne Lake Road update and the Asset Management Plan to be paid for by the Reserve Fund. **Seconded** Adrian Piloto.

CARRIED

Motion by Wim Jellema to approve Bylaw 183. Disbursement Bylaw.
Seconded Adrian.

CARRIED

Water Incident July 29, 2023 – Administrator gave an overview of the Water Quality advisory.

Horne Lake Watermain replacement - Tabled

Watermain System Demand Review - Tabled

AC Pipe Replacement/Asset Management Plan - Tabled

Insurance – Motion by Jeff Cain to have an appraiser come to get a value for the property insurance. **Seconded** Adrian Piloto.

CARRIED

Motion by Irene Doyle to have an appraiser come in to assess the value and replacement value of the property owned by QBHLWD. **Seconded** Adrian Piloto.

CARRIED

Unfinished Business

Leak Adjustments: Motion by Wim Jellema to give leak adjustments to 2941 Leon Road, 6405 Island Highway and 2980 Radke Place. Amount of last year consumption x new rate/old rate. To be reviewed by the trustees. **Seconded** Mark Smailes.

CARRIED

QFN Agreement – Motion by Jeff Cain to take the meeting In Camera. **Seconded** by Irene Doyle.

CARRIED

Water Restrictions - Administrator to send out reminders to people who are not following Stage 4 Water Restrictions.

Chairman’s report,

Adjournment

The meeting adjourned at 3:20 pm. The next Regular Meeting will take place on Wednesday September 20, 2023, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Campbell, Administrator