

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
February 19, 2020 @ 1:00pm

Trustees Present: Dagmar Seydel, Mark Smailes, Irene Doyle, Doug Dickson,
Jeff Cain, Wim Jellema, Ian McJannet
Officer: Leigh Campbell
Maintenance: Don Buchner

Call to Order

The Chairperson called the Regular Meeting to order at 1:01 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Ian McJannet.

Don discussed the blending of the water from each well, he will be doing testing throughout the system to find out the manganese levels.

Flushing has been completed.

Maintenance Report

Motion: by Mark Smailes to accept the Maintenance Report of February 19, 2020. **Seconded;** Ian McJannet. **CARRIED**

Motion: Irene Doyle to accept the admin report of February 19, 2020. **Seconded;** Mark Smailes. **CARRIED**

Approval of Minutes

Motion: by Dagmar Seydel to accept the minutes of the Regular Board Meeting of January 15, 2020. **Seconded;** Ian McJannet. **CARRIED**

Approval of the attached Treasurer's Reports of February 19, 2020

Motion: by Jeff Cain to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Dagmar Seydel. **CARRIED**

Correspondence

CWSA

Motion: by Jeff Cain to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

New Business

Kenmuir Subdivision; **Motion;** by Mark Smailes to send a letter stating that we will require estimated design demands for the development and then the subdivision will be reviewed by our engineer. **Seconded;** Jeff Cain. **CARRIED**

Unfinished Business

Dunsmuir Village Phase 1 & 2 – Approving Phase 1 and 2 as separate subdivisions. Fundamentally ready to approve as far as water is concerned. We have a few technical changes as in flush outs and fire hydrants. We will need the CEC's, connection fees and a signed and sealed estimated cost of the system with a bond or letter of credit for 10% of the value of the system to be held in trust for a year.

Motion: by Mark Smailes to fundamentally approve this subdivision with required changes.

Seconded; Wim Jellema.

CARRIED

QFN Agreement – Administrator has a few changes and waiting for changes from the board and Don.

Talk ensued regarding sending all correspondence with QFN to the lawyers.

Well Capacity Study; **Motion;** by Wim Jellema to accept the Well Field Capacity Assessment study. **Seconded;** Jeff Cain.

CARRIED

Motion: by Ian McJannet to take the meeting INCAMERA for the HR report. **Seconded:** Irene Doyle.

CARRIED

Chairman's report,

Adjournment

The meeting adjourned at 3:20 pm. The next Regular Meeting will take place on Wednesday March 18, 2020, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer