

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
August 19, 2020 @ 1:00pm

Trustees Present: Mark Smailes, Irene Doyle, Ian McJannet, Dagmar Seydel, Jeff Cain
Trustees by Zoom: Doug Dickson,
Regrets: Wim Jellema
Maintenance: Don Buchner
Officer: Leigh Campbell

Call to Order

The Chairperson called the Regular Meeting to order at 1:01 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded,** Jeff Cain. **CARRIED**

Maintenance Report

Motion: by Mark Smailes to accept the Maintenance Report of August 19, 2020. **Seconded;** by Dagmar Seydel. **CARRIED**

Motion: by Irene Doyle to accept the admin report of August 19, 2020. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion: by Jeff Cain to accept the minutes of the Regular Board Meeting of July 15, 2020. **Seconded;** Dagmar Seydel. **CARRIED**

Approval of the attached Treasurer’s Reports of August 19, 2020

Motion: by Mark Smailes to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Irene Doyle. **CARRIED**

Correspondence

Motion: by Irene Doyle to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

New Business

Insurance 2020 - Motion; by Mark Smailes to approve the Liability Insurance with Capri CMW and the building and D & O with Waypoint. **Seconded;** Ian McJannet. **CARRIED**

Update to the 2014 Water System Evaluation Report – Tabled – Administrator to inquire as to the benefits of completing the amendment.

2020 AGM – Motion; by Irene Doyle to have the AGM on September 30 at the waterboard office. Nominations to be in by September 23, 2020. **Seconded,** Jeff Cain. **CARRIED**

Statistics – Administrator to graph the water use for the meeting package.

Unfinished Business

QFN Agreement: Administrator to request that RLR Lawyers present the Agreement diplomatically, build a relationship.

Covid 19 protocol – Office to remain closed to the public.

Chairman’s report,

Adjournment

The meeting adjourned at 3:50 pm. The next Regular Meeting will take place on Wednesday September 16, 2020, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer