

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday February 15, 2017 @ 1:00pm

Trustees Present: Jeff Cain, Irene Doyle, Ian McJannet, Doug Dickson, Lore Bewer
Regrets: Suzy Parkin, Keith Nickerson
Maintenance: Don Buchner
Officer: Leigh Campbell
Guests: Chris Pogson & Michael Lonsdale, McElhanney

Call to Order

The Chair called the Regular Meeting to order at 1:05 p.m. **Motion;** by Jeff Cain to accept the amended agenda as presented. **Seconded;** Doug Dickson. **CARRIED**

Leon/Kenmuir project - Chris Pogson & Michael Lonsdale:

Ecklundson will be coming back to deal with the deficiency list. The new works are under warranty for a year following substantial completion which was December 2016. The deficiency list will be covered for a year following completion. A statement from McElhanney will be put on the website explaining what still needs to be done regarding meter boxes, hydro seeding and driveway repair. Chris and Michael have agreed to come to the AGM to talk to the ratepayers about this project. The insurance claim is being dealt with through Ecklundson Construction.

Motion; by Doug Dickson to pay the Builders Lien Holdback as the works under the contract have been substantially completed. **Seconded:** Lore Bewer. **CARRIED**

Maintenance Report

Motion; by Doug Dickson to accept the maintenance report as presented. **Seconded;** Jeff Cain. **CARRIED**

Motion; by Lore Bewer to accept the admin report of February 15, 2017. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion; by Ian McJannet to accept the minutes of the Regular Board Meeting of January 18, 2017. **Seconded;** Doug Dickson. **CARRIED**

Approval of the attached Treasurer's Reports of February 15, 2017

Motion; by Ian McJannet to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Lore Bewer. **CARRIED**

Motion; by Irene Doyle to amend bylaw #128 Miscellaneous service fees. **Seconded;** Lore Bewer. **CARRIED**

Correspondence

Motion; by Ian McJannet to accept the correspondence as presented. **Seconded** Jeff Cain. **CARRIED**

New Business

CEC Bylaw –

Motion; by Lore Bewer to not charge a CEC charge to 6315 Island Highway W. **Seconded;** Jeff Cain. **CARRIED**

Audit – Week of February 20, 2017

Unfinished Business

Wellhead Protection Program - underway

Bylaw #159. Motion: by Lore Bewer to approve bylaw #159. **Seconded:** Jeff Cain. **CARRIED**

Budget – HR Committee

Motion: by Lore Bewer to take the meeting in camera at the end of the regular meeting. **Seconded;** Jeff Cain.

Chairman’s report

Adjournment

The meeting adjourned at 3:00 pm. The next Regular Meeting will take place on Wednesday March 15, 2017 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Irene Doyle, Chair

Leigh Campbell, Officer