

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

**Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
December 13, 2017 @ 1:00pm**

Trustees Present: Irene Doyle, Doug Dickson, Mark Smailes, Keith Nickerson, Jeff Cain, Ian McJannet
Regrets: **Lore Bewer**
Officer: Leigh Campbell
Maintenance: Don Buchner

Call to Order

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Irene Doyle to accept the amended agenda. **Seconded;** Jeff Cain.

Maintenance Report

Motion; by Irene Doyle to accept the maintenance report as presented. **Seconded;** Ian McJannet. **CARRIED**

CWSA - Keith and Jeff presented a report from the Fall Seminar;

- discussion ensued regarding yearly water testing,
- North Cedar received a 1.5 million dollar grant.
- Need to be sustainable to receive grant
- Minimum base rate standard \$1.75/m³
- \$470.00per meter to replace water mains
- Approach Fire Department regarding helping with infrastructure

Motion; by Jeff Cain to accept the admin report of December 13, 2017. **Seconded;** Doug Dickson. **CARRIED**

Approval of Minutes

Motion; by Irene Doyle to accept the minutes of the Regular Board Meeting of November 15, 2017 with corrections. **Seconded;** Doug Dickson. **CARRIED**

Motion; by Doug Dickson to accept the minutes of the Special Board Meeting of November 28, 2017. **Seconded;** Jeff Cain. **CARRIED**

Approval of the attached Treasurer's Reports of December 13, 2017

Motion; by Ian McJannet to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded:** Doug Dickson, **CARRIED**

Correspondence

Motion; by Jeff Cain to give a leak adjustment to 5531 Island Highway W. **Seconded:** Irene Doyle.

Motion; by Doug Dickson to approve a water connection to Dunsmuir Community Park.

Seconded; Irene Doyle.

CARRIED

Motion; by Doug Dickson to accept the correspondence as presented. **Seconded;** Ian McJannet.

CARRIED

New Business

Property Insurance; - Tabled - Administrator to look into quotes.

Unfinished Business

Water System Evaluation: Tabled

HR Committee - Tabled

Operating Budget - Tabled

Chairman's report

Adjournment

The meeting adjourned at 3:16 pm. The next Regular Meeting will take place on Wednesday January 17, 2018 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Keith Nickerson, Chair

Leigh Campbell, Officer