

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday July 20, 2016 @ 1:00pm

Trustees Present: Jeff Cain, Keith Nickerson, Lore Bewer, Suzy Parkin, Irene Doyle,
Ian McJannet
Regrets: Doug Dickson
Maintenance: Don Buchner
Officer: Leigh Campbell
Guests: S. Andersov – Bow Horne Bay Fire Dept
L. Cake – Fourstar Waterworks

Call to Order

The Chair called the Regular Meeting to order at 1:01 p.m. **Motion;** by Suzy Parkin to accept the agenda as presented. **Seconded;** Jeff Cain. **CARRIED**

Leon Cake from Fourstar Waterworks was concerned as to why his hydrants had not been selected for the Leon/Kenmuir water main upgrade. The Board explained to him that the Fire Department had picked the hydrants and therefore this was a matter to be discussed with the Fire Department.

Fire Chief, S. Andersov explained to the trustees the differences between the Mueller hydrant and the AVK hydrant.

Maintenance Report

Don will leave the cleaning of the reservoir until the fall due to high usage. He will be running chlorine through on August 9 & 10.

3 Test stations have been vandalized over the last 5 months.

Motion; by Jeff Cain to accept the maintenance report as presented. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion; by Jeff Cain to accept the regular minutes of June 15, 2016. **Seconded;** Ian McJannet. **CARRIED**

Motion; by Suzy Parkin to accept the special minutes of June 29, 2016. **Seconded;** Ian McJannet. **CARRIED**

Approval of the attached Treasurer's Reports of July 20, 2016

Motion; by Suzy Parkin to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Jeff Cain. **CARRIED**

Correspondence

Motion; by Jeff Cain to accept the correspondence as presented. **Seconded** Keith Nickerson. **CARRIED**

New Business

Water Connection to 5874 Island Highway – Letter received in the office from S. Swanson accepting responsibility for this account.

General Liability Insurance. Motion; by Keith Nickerson to accept the quote from Vancouver Island Insurance for the general liability insurance. **Seconded;** Jeff Cain. **CARRIED**

Unfinished Business

Bradshaw – The Bradshaw residents have accepted our letter stating that an engineering study will be done at their cost.

Groundwater Licensing - Ongoing

Wellhead Protection Program – Grant has been resubmitted. We should have the answer by the end of summer.

Renovation: The flooring in the office is being installed tomorrow.

Chairman’s report

Adjournment

The meeting adjourned at 2:22 pm. The next Regular Meeting will take place on Wednesday August 17, 2016 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Irene Doyle, Chair

Leigh Campbell, Officer