

## QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

### Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday June 21, 2017 @ 1:00pm

**Trustees Present:** Irene Doyle, Ian McJannet, Doug Dickson, Lore Bewer, Mark Smailes,  
Keith Nickerson  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner  
**Guest:** Geoff LeCasse, Rightwater

#### Call to Order

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Lore Bewer to accept the amended agenda. **Seconded;** Ian McJannet. **CARRIED**

**Guest: Geoff LeCasse** – Geoff explained that the ebilling would be ready for the September billing. He discussed the meter replacement problems and his thoughts on the project. The radio reads may not be viable. Administrator will look into the new company that represents Sensus to see if they will give us better support. Corix and Sensus sold us a system that they did not support. Administrator and Don C will look into what is in the ground and why some of the meters are reading 5 digits as opposed to 8.

#### Leon/Kenmuir

The final progress payment is in for approval. This will be the final payment and no more monies will be owed to Ecklundson.

Lore and Administrator to go over the contract document and the MMC book to see about holding back money for a dispute. Administrator has discussed with McElhanney and they have reversed their invoice to us and will not be charging us any further for this project.

We do have a maintenance bond with them for one year ensuring that nothing goes wrong including thy hydro seeding.

Don will go over the system before the final payment is made.

**Motion;** by Irene Doyle to write a cheque to Ecklundsen Construction for the progress certificate 6.

**Seconded:** Mark Smailes.

**CARRIED**

#### Maintenance Report

**Motion;** by Lore Bewer to accept the maintenance report as presented. **Seconded;** Doug Dickson.

**CARRIED**

**Motion;** by Mark Smailes to accept the admin report of June 21, 2017. **Seconded;** Ian McJannet.

**CARRIED**

#### Wellhead Protection Plan

Don and the Administrator offered their suggestion to the trustees. Keith Nickerson would like to call a special meeting to discuss with Dalton from Waterline Resources.

### **Approval of Minutes**

**Motion;** by Irene Doyle to accept the minutes of the Regular Board Meeting of May 17, 2017.  
**Seconded;** Doug Dickson. **CARRIED**

### **Approval of the attached Treasurer's Reports of June 21, 2017**

**Motion;** by Mark Smailes to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Lore Bewer. **CARRIED**

### **Correspondence**

**Motion;** by Doug Dickson to accept the correspondence as presented. **Seconded** Lore Bewer.  
**CARRIED**

### **New Business**

Signing Authority

Fort Nelson Indian Band – Subdivision – Waiting for plans.

Responses to rate questions – how other districts deal with rate discounts?

Chamber of Commerce – Administrator to look into the Chamber of Commerce Benefits Plan.

Ratepayers upset over large parcel increase

### **Unfinished Business**

Bradshaw Road Extension  
Rate Structure study  
Wellhead Protection Plan

### **Chairman's report**

### **Adjournment**

The meeting adjourned at 3:03pm. The next Regular Meeting will take place on Wednesday July 19, 2017 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Keith Nickerson, Chair

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Leigh Campbell, Officer