

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**

**Minutes of the Regular Meeting of the  
Qualicum Bay – Horne Lake Waterworks held at the  
QBHL board office, Wednesday  
March 15, 2017 @ 1:00pm**

**Trustees Present:** Jeff Cain, Irene Doyle, Ian McJannet, Doug Dickson, Lore Bewer, Suzy Parkin, Keith Nickerson  
**Maintenance:** Don Buchner  
**Officer:** Leigh Campbell  
**Guests:** Cory Vanderhorst

**Call to Order**

The Chair called the Regular Meeting to order at 1:03p.m. **Motion;** by Keith Nickerson to accept the amended agenda as presented. **Seconded;** Jeff Cain. **CARRIED**

**Motion** by Lore Bewer to accept the financial statements for 2016 from MNP. **Seconded:** Jeff Cain. **CARRIED**

**Leon/Kenmuir project Motion;** by Suzy Parkin to contact a lawyer regarding the invoice from McElhanney. **Seconded:** Keith Nickerson. **CARRIED**

**Maintenance Report**

Don will be preparing to clean the reservoir and therefor will be flushing and chlorinating. There will be a note put on the next water bill.

**Motion;** by Ian McJannet to accept the maintenance report as presented. **Seconded;** Suzy Parkin. **CARRIED**

**Motion;** by Doug Dickson to accept the admin report of February 15, 2017. **Seconded;** Suzy Parkin. **CARRIED**

**Approval of Minutes**

**Motion;** by Jeff Cain to accept the minutes of the Regular Board Meeting of February 15, 2017. **Seconded;** Lore Bewer. **CARRIED**

**Motion;** by Jeff Cain to accept the minutes of the In Camera Regular Board Meeting of February 15, 2017. **Seconded;** Lore Bewer. **CARRIED**

**Motion;** by Lore Bewer to accept the minutes of the Special Board Meeting of February 27, 2017. **Seconded;** Ian McJannet. **CARRIED**

**Approval of the attached Treasurer's Reports of March 15, 2017**

**Motion;** by Doug Dickson to receive and file the Treasurer's Reports invoice and to approve the accounts payable as listed, with the exception of the current McElhanney invoice, for payment. **Seconded;** Lore Bewer. **CARRIED**

**Correspondence**

**Motion;** by Keith Nickerson to accept the correspondence as presented. **Seconded** Ian McJannet.  
**CARRIED**

**New Business**

Registering for a Charity

**Motion;** by Doug Dickson to provide MNP with our engineering study and request them to analyze the impact of the future costs against the rate projections that we put forward and give us a view on the feasibility of our financial plan. \$ 3,000.00 - \$4,000.00. **Seconded;** Lore Beyer. **CARRIED**

**Unfinished Business**

Budget – Tabled

**AGM :** The next regular board meeting will be held at 12:00pm on April 19, 2017 to allow for preparations for the AGM

**Bylaw #160. Motion:** by Lore Beyer to approve bylaw #160. **Seconded:** Doug Dickson.  
**CARRIED**

**Bylaw #161. Motion:** by Doug Dickson to approve bylaw #161. **Seconded:** Jeff Cain.  
**CARRIED**

**Bylaw #162. Motion:** by Suzy Parkin to approve bylaw #162. **Seconded:** Keith Nickerson.  
**CARRIED**

**Chairman’s report**

**Adjournment**

The meeting adjourned at 2:45 pm. The next Regular Meeting will take place on Wednesday April 19, 2017 at 12:00 p.m. at the Qualicum Bay Horne Lake water office.

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Irene Doyle, Chair

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Leigh Campbell, Officer