

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**

**Minutes of the Regular Meeting of the  
Qualicum Bay – Horne Lake Waterworks held at the  
QBHL board office, Wednesday  
November 15, 2017 @ 1:00pm**

**Trustees Present:** Irene Doyle, Doug Dickson, Lore Bewer, Mark Smailes, Keith Nickerson, Jeff Cain, Ian McJannet

**Officer:** Leigh Campbell

**Maintenance:** Don Buchner

**Call to Order**

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Jeff Cain.

5558 Island Highway W – Discussion ensued. The trustees would like comments from Tod Russel of Island Scallops.

**Motion;** by Doug Dickson to write a letter to Ms. Roberts stating that the connection to 5558 Island Highway be connected to the main on Island Highway and not to the 2” line to Island Scallops.

**Seconded;** Jeff Cain.

**Maintenance Report**

**Motion;** by Irene Doyle to accept the maintenance report as presented. **Seconded;** Jeff Cain.

**CARRIED**

**Motion;** by Mark Smailes to accept the admin report of November 15, 2017. **Seconded;** Jeff Cain.

**CARRIED**

**Approval of Minutes**

**Motion;** by Jeff Cain to accept the minutes of the Regular Board Meeting of October 18, 2017 with corrections. **Seconded;** Lore Bewer.

**CARRIED**

**Motion;** by Irene Doyle to accept the minutes of the Special Board Meeting of October 25, 2017.

**Seconded;** Lore Bewer.

**CARRIED**

**Approval of the attached Treasurer’s Reports of November 15, 2017**

**Motion;** by Irene Doyle to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded;** Jeff Cain,

**CARRIED**

**Correspondence**

**Motion;** by Mark Smailes to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

**New Business**

**HR**

**Operating Budget 2018** - Tabled

**Projector – Motion:** by Jeff Cain to purchase a screen a cork board and a clock for the office.  
**Seconded:** Doug Dickson. **CARRIED**

**December meeting – Motion:** by Lore Bewer to move the December Regular Board Meeting to December 13, 2017 @ 12:00pm and to have a lunch. **Seconded:** Jeff Cain. **CARRIED**

**Wellhead Protection Committee:** A meeting of the Wellhead Protection Committee will be on Tuesday November 28, 2017 @ 1:00pm.

**Unfinished Business**

**Parcel Taxes – Parcel Tax Bylaw #163 – Motion:** by Jeff Cain to approve bylaw #163 – 2018 Taxation Bylaw. **Seconded:** Doug Dickson.

**In favour:** Keith Nickerson, Lore Bewer, Jeff Cain and Doug Dickson.

**Opposed:** Irene Doyle, Mark Smailes and Ian McJannet. **CARRIED**

**Chamber of Commerce – HR Committee**

**Rightwater/New Software –**

**CWSA Workshop Reminder**

**Chairman’s report**

**Adjournment**

The meeting adjourned at 3:16 pm. The next Regular Meeting will take place on Wednesday December 13, 2017 at 12:00 p.m. at the Qualicum Bay Horne Lake water office.

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Keith Nickerson, Chair

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Leigh Campbell, Officer