

## QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

### Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday October 18, 2017 @ 1:00pm

**Trustees Present:** Irene Doyle, Doug Dickson, Lore Bewer, Mark Smailes, Keith Nickerson  
**Regrets:** Jeff Cain, Ian McJannet  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner  
**Guest:** Michelle Jones, Timberlake Jones

#### Call to Order

The Chair called the Regular Meeting to order at 1:03 p.m. **Motion;** by Lore Bewer to accept the amended agenda. **Seconded;** Mark Smailes. **CARRIED**

**Guests – Michelle Jones, Timberlake Jones Engineering, Ken Kyler and Scott Stevenson, JE Anderson & Associates,** made a presentation of a proposed subdivision of part of Lot 1, Plan 35545 and that portion of closed road shown on Plan VIP6386; both of District Lot 254, Alberni District. – Plans for a 35 lot subdivision between Huson Road and Horne Lake Road. – Phase 1 – We are currently waiting on a proposal submitted to the water district.

#### Maintenance Report

Don would like to coordinate with the fire department to fill the pump trucks when we are flushing.

**Motion;** by Mark Smailes to accept the maintenance report as presented. **Seconded;** Irene Doyle **CARRIED**

**Well Registration:** The process is stalled due to the lack of a mapping program. Chair said to pay our engineer to do a map for us.

**Motion;** by Doug Dickson to accept the admin report of October 18, 2017. **Seconded;** Mark Smailes **CARRIED**

#### Approval of Minutes

**Motion;** by Mark Smailes to accept the minutes of the Regular Board Meeting of September 20, 2017 with corrections. **Seconded;** Irene Doyle. **CARRIED**

**Motion;** by Doug Dickson to accept the minutes of the Special Board Meeting of September 26, 2017. **Seconded;** Lore Bewer. **CARRIED**

#### Approval of the attached Treasurer's Reports of October 18, 2017

**Motion;** by Irene Doyle to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded:** Mark Smailes. **CARRIED**

**Correspondence**

**Motion;** by Irene Doyle to accept the correspondence as presented. **Seconded** Doug Dickson.  
**CARRIED**

**New Business**

**Parcel Taxes** – Special Meeting to be held October 25, 2017 @ 1:00pm.

**Rightwater/New Software** – Administrator looking into new software – will need to make this a budget figure.

**CWSA Workshop** – Lore Bewer, Keith Nickerson, Jeff Cain and Doug Dickson to attend.

**Unfinished Business**

Bradshaw Road Extension – Waiting for Legislation

Chamber of Commerce – Doug to pass this project on to the Administrator.

**Chairman’s report**

**Motion;** by Lore Bewer to take the meeting “INCAMERA”. **Seconded;** Mark Smailes.  
**CARRIED**

**Motion;** by Lore Bewer to take the meeting out of “INCAMERA”. **Seconded;** Mark Smailes.  
**CARRIED**

**Adjournment**

The meeting adjourned at 3:14 pm. The next Regular Meeting will take place on Wednesday November 15, 2017 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

---

Keith Nickerson, Chair

---

Leigh Campbell, Officer