

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

**Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
October 19, 2016 @ 1:00pm**

Trustees Present: Jeff Cain, Keith Nickerson, Irene Doyle, Ian McJannet, Doug Dickson,
Lore Bewer

Regrets: Suzy Parkin

Maintenance: Don Buchner

Officer: Leigh Campbell

Call to Order

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Lore Bewer to accept the agenda as presented. **Seconded;** Keith Nickerson. **CARRIED**

Leon/Kenmuir project: Some questions have arisen regarding the project. **Motion;** by Lore Bewer to call Chris Pogsen in for a meeting to answer questions regarding the project, Thursday October 20, 2016 @ 10:00 am. **Seconded;** Jeff Cain. **CARRIED**

Maintenance Report

Motion; by Jeff Cain to accept the maintenance report as presented. **Seconded;** Doug Dickson. **CARRIED**

Approval of Minutes

Motion; by Ian McJannet to accept the minutes of September 21, 2016. **Seconded;** Keith Nickerson. **CARRIED**

Motion; by Jeff Cain to accept the admin report of September 21, 2016. **Seconded;** Lore Bewer. **CARRIED**

Approval of the attached Treasurer's Reports of October 19, 2016

Doug Dickson will look into getting the charge for the radio license lowered.

Motion; by Ian McJannet to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Jeff Cain. **CARRIED**

Correspondence

Motion; by Keith Nickerson to accept the correspondence as presented. **Seconded** Lore Bewer **CARRIED**

New Business

Emergency Contact list is building due to the construction on the watermain.

Wellhead Protection Program – The District was successful in receiving a planning grant from the Provincial Government and therefore can begin this project, Administrator will contact Waterline Resources

Website Maintenance – Keith will be passing the website maintenance to the Administrator, with help from Lore Bewer.

Unfinished Business

Bradshaw – The office has not heard from the engineer.

Groundwater Licensing - Ongoing

Parcel Tax, Rates and Budget: - There will be a meeting of the trustees to discuss on October 31, 2016 @ 10:00 am.

Mission Statement for the district – Continuing

Chairman’s report

Adjournment

The meeting adjourned at 2:35pm. The next Regular Meeting will take place on Wednesday November 16, 2016 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Irene Doyle, Chair

Leigh Campbell, Officer