

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
March 17, 2021 @ 1:00pm

Trustees Present: Jeff Cain, Irene Doyle, Dagmar Seydel, Mark Smailes, Ian McJannet
Trustees by Zoom: Wim Jellema
Regrets:
Maintenance: Don Buchner
Officer: Leigh Campbell
Guests by Zoom: Cory Vanderhorst, Louise Bloomer, MNP

Call to Order

The Chairperson called the Regular Meeting to order at 1:00p.m. **Motion;** by IAN McJannet to accept the amended agenda. **Seconded** Mark Smailes. **CARRIED**

Cory Vanderhorst presented the 2020 Financial Reports. **Motion** by Irene Doyle to accept the 2020 audited financial reports. **Seconded;** Dagmar Seydel. **CARRIED**

Maintenance Report

Letter from Island Health – Don and Administrator to work on response letter to Island Health for next meeting.

Motion: by Mark Smailes to accept the Maintenance Report of March 17, 2021. **Seconded,** by Ian McJannet. **CARRIED**

Motion: by Dagmar Seydel to accept the admin report of March 17, 2021. **Seconded;** Mark Smailes. **CARRIED**

Approval of Minutes

Motion: by Mark Smailes to accept the minutes of the Regular Board Meeting of February 17, 2021. **Seconded;** Irene Doyle. **CARRIED**

Motion: by Mark Smailes to accept the minutes of the In Camera Meeting of February 17, 2021. **Seconded;** Ian McJannet. **CARRIED**

Approval of the attached Treasurer's Reports of March 17, 2021

Motion: by Ian McJannet to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded,** Irene Doyle. **CARRIED**

Correspondence

Motion: by Mark Smailes to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

New Business

Bylaw # 170 – Meeting Procedure Bylaw. **Motion** by Mark Smailes to accept the bylaw. **Seconded:** Dagmar Seydel. **CARRIED**

Bylaw # 172 – Water Tolls. Motion by Irene Doyle to accept the bylaw. **Seconded:** Wim Jellema.
CARRIED

Bylaw # 173 – Renewal Reserve Disbursement Bylaw. Motion by Dagmar Seydel to accept the bylaw. **Seconded:** Ian McJannet.
CARRIED

AGM – There are three positions up for election.

Motion by Ian McJannet to set the date for the AGM – April 21, 2021. **Seconded;** Irene Doyle
CARRIED

Grants – Mark Smailes – Administrator to contact CWSA to add Mark to the committee.

Court of Revision: 6141 Island Highway W – Motion, by Dagmar Seydel to change 6141 to a PT1. **Seconded,** Jeff Cain.
CARRIED

Unfinished Business

QFN Agreement. – No response from QFN

Chairman’s report,

Adjournment

The meeting adjourned at 2:50 pm. The next Regular Meeting will take place on Wednesday April 21, 2021, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer